



Date : 14<sup>th</sup> August, 2024

IMFA Building  
Bhubaneswar - 751010  
Odisha, India

Corporate Identity No.  
L27101OR1961PLC000428

TEL +91 674 2611000  
+91 674 2580100  
FAX +91 674 2580020  
+91 674 2580145

mail@imfa.in

www.imfa.in

The Listing Department  
National Stock Exchange of India Ltd.  
Exchange Plaza  
Plot No.C/1, G. Block  
Bandra-Kurla Complex  
Bandra (E)  
Mumbai-400051  
**Stock Symbol & Series : IMFA, EQ**

The Deputy General Manager  
(Corporate Services)  
BSE Limited  
Floor 25, P.J. Towers  
Dalal Street , Fort  
Mumbai-400001  
**Stock Code : 533047**

**Sub: Newspaper Advertisement of the Notice of Postal Ballot.**

Dear Sir / Madam,


Pursuant to Regulations 30 & 47 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose herewith copies of newspaper advertisement published in "Business Standard" (English) and "Samaya" (Odia) dated 14th August, 2024 by the Company towards "Notice of Postal Ballot".

The said information will also be made available on the website of the Company [www.imfa.in](http://www.imfa.in)

You are requested to take the above information on record.

Thanking You,

Yours faithfully,  
For Indian Metals & Ferro Alloys Limited

  
(Prem Khandelwal)  
CFO & Company Secretary  
Membership No: F3526

Encl: As above.

Date : 13 August, 2024  
Place : Bhubaneswar

Sd/-  
Rajesh Agarwal  
Managing Director  
"DIN : 00217823" (Suspended during CIRP) IP Reg. No. : IBI/PA-001/IP-P00793/2017-18/11360

For ARSS Infrastructure Projects Limited  
Sd/- Uday Narayan Mitra  
(Resolution Professional)



**ALKEM**  
**ALKEM LABORATORIES LIMITED**

CIN: L00305MH1973PLC174201

Registered Office: 'Alkem House', Senapati Bapat Marg, Lower Parel, Mumbai 400 013.  
Phone: +91 22 3982 9999 Fax: +91 22 2495 2955  
Website: [www.alkemlabs.com](http://www.alkemlabs.com), Email: [investors@alkem.com](mailto:investors@alkem.com)

## NOTICE

Members are hereby informed that pursuant to Section 110 of the Companies Act, 2013, read with Companies (Management and Administration) Rules, 2014 as amended from time to time, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in compliance with the Ministry of Corporate Affairs Circulars No. 14/2020 dated 08<sup>th</sup> April, 2020, No. 17/2020 dated 13<sup>th</sup> April, 2020, No. 22/2020 dated 15<sup>th</sup> June, 2020, No. 33/2020 dated 28<sup>th</sup> September, 2020, No. 39/2020 dated 31<sup>st</sup> December, 2020, No. 02/2021 dated 13<sup>th</sup> January, 2021, No. 10/2021 dated 23<sup>rd</sup> June, 2021, No. 20/2021 dated 08<sup>th</sup> December, 2021, No. 03/2022 dated 05<sup>th</sup> May, 2022, No. 11/2022 dated 28<sup>th</sup> December, 2022 and No. 09/2023 dated 25<sup>th</sup> September, 2023 the Company shall dispatch the Postal Ballot Notice only through electronic mode to those members whose email IDs are registered with the Company/ Depository Participants and whose names appear on the Register of Members / List of Beneficial Owners as on Friday, 23<sup>rd</sup> August, 2024 ("cut-off date") for seeking approval of the Members of the Company by Postal Ballot, only through remote e-voting system, for business as may be specified in the Postal Ballot Notice. Detailed instructions on remote e-voting shall be given in the Postal Ballot Notice.

The Postal Ballot Notice will also be made available on the Company's website <https://www.alkemlabs.com/Postal-Ballot.php>, CDSL website viz [www.evotingindia.com](http://www.evotingindia.com) and website of the stock exchanges where equity shares of the Company are listed i.e. BSE Limited viz [www.bseindia.com](http://www.bseindia.com) and National Stock Exchange of India Limited viz [www.nseindia.com](http://www.nseindia.com).

The Members in order to receive the Postal Ballot Notice and future communications from the Company shall register their email addresses with the Company/ Depositories, by clicking the link: [https://lilplweb.linkintime.co.in/EmailReg/Email\\_Register.html](https://lilplweb.linkintime.co.in/EmailReg/Email_Register.html) and completing the registration process.

In case any Member has queries, grievances or issues relating to above registration, Members are requested to write an email to [mt.helpdesk@linkintime.co.in](mailto:mt.helpdesk@linkintime.co.in) or may write to Ms. Ashwini Nemlekar, Link Intime India Private Limited, C-101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai - 400 083; Phone Number: 022- 49186000.

For Alkem Laboratories Limited  
Sd/-

Manish Narang

Place : Mumbai President - Legal, Company Secretary &  
Date : 13<sup>th</sup> August, 2024 Compliance Officer



**INDIAN METALS & FERRO ALLOYS LIMITED**

Regd. Office: IMFA Building, Bomkhal, P.O. Rasulgarh  
Bhubaneswar - 751 010, Odisha. Tel: +91 674 2611000  
Fax: +91 674 2580020, 2580145;  
Email: [mail@imfa.in](mailto:mail@imfa.in), Website: [www.imfa.in](http://www.imfa.in)  
Corporate ID: L27101OR1961PLC000428

## NOTICE OF POSTAL BALLOT

Members are hereby informed that pursuant to Section 110 read with Section 108 of the Companies Act, 2013 ("the Act"), Rule 22 and Rule 20 of the Companies (Management and Administration) Rules, 2014, Relevant Circulars issued by the Ministry of Corporate Affairs, Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations - 2015 and Secretarial Standards on General Meeting (SS-2) issued by the Institute of Company Secretaries of India, the Company has completed dispatch of Postal Ballot Notice dated 9<sup>th</sup> August 2024 along with Explanatory Statement, on 13<sup>th</sup> August 2024 in relation to matters set out in the Notice to be transacted through Postal Ballot by voting through electronic means only ("remote e-Voting"), through electronic mode to all those Members of the Company whose email addresses are registered with the Company or with the Depositories as on 9<sup>th</sup> August 2024 ("Cut-off date"). The Postal Ballot Notice will also be available on the company's website at [www.imfa.in](http://www.imfa.in), website of the stock exchanges i.e. BSE Limited (BSE) at [www.bseindia.com](http://www.bseindia.com), National Stock Exchange of India Limited (NSE) at [www.nseindia.com](http://www.nseindia.com), and on the website of National Securities and Depository Limited at [www.evoting.nsdl.com](http://www.evoting.nsdl.com) respectively. The requirement for sending physical copy of the Postal Ballot Notice and Postal Ballot Form has been deferred with vide relevant MCA Circulars. The voting right of members shall be reckoned as on the cut-off date i.e. 9<sup>th</sup> August 2024. Person who is not a member as on the cut-off date should treat this Notice for information purpose only. The Company has engaged National Securities Depository Limited (NSDL) for providing e-voting facility to all members. Members are requested to note the following information:

**Commencement of remote e-voting: 9:00 AM IST on Wednesday, 14<sup>th</sup> August 2024. End of remote e-voting: 5:00 PM IST on Thursday, 12<sup>th</sup> September 2024**

The members are requested to note that e-voting shall not be allowed beyond the aforesaid date and time and the e-voting module shall be forthwith disabled upon expiry of the aforesaid period.

Mr Sourjya Prakash Mohapatra, Practicing Chartered Accountant has been appointed as Scrutinizer for the Postal Ballot. **The result of e-voting/Postal Ballot will be declared on or before 6:00 PM, Saturday, 14<sup>th</sup> September 2024 at the Registered Office of the Company** and will be intimated to Stock Exchanges on which Company's equity share is listed and also will be displayed on the Company's website [www.imfa.in](http://www.imfa.in).

Members, who have not registered their e-mail address with the Company or their Depositories, are required to register by completing the process for registration of e-mail address as under:

- In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to [investor-relation@imfa.in](mailto:investor-relation@imfa.in).

- In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to [investor-relation@imfa.in](mailto:investor-relation@imfa.in). If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.

If you are an Individual shareholder holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. login method for e-Voting for individual shareholders holding securities in demat mode.

The instructions on the process of e-voting, including the manner in which the members who are holding shares in physical form or have not registered their email addresses can cast their vote through e-voting, are provided in the Postal Ballot Notice.

Any query in relation to the resolutions proposed to be passed by Postal Ballot may be addressed to secretarial department at Email: [secretarial@imfa.in](mailto:secretarial@imfa.in) or query / grievance with respect to E-voting, members may refer to the Frequently Asked Questions (FAQs) for Shareholders and E-voting User Manual for Shareholders available under the Downloads section of NSDL's e-voting website or contact Ms. Pallavi Mhatre, Manager, NSDL, Trade World, "A" Wing, 4th Floor, Kamala Mills Compound, Lower Parel, Mumbai 400 013 at telephone number 022-48867000 or at E-mail ID: [evoting@nsdl.com](mailto:evoting@nsdl.com).

For Indian Metals & Ferro Alloys Ltd  
Sd/-

(PREM KHANDELWAL)  
CFO & COMPANY SECRETARY

Bhubaneswar  
Dated 13th August 2024

Business Standard  
Dt. 14/08/2024  
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